

# Children's & Youth Minister

(Part-Time Job Description)

## Atlanta Christian Church

The purpose of this role is to provide leadership of the ACC Children's and Youth ministries to ensure intentional Christ-like conversion, discipleship and spiritual formation of children and teens.

### **1. Leadership Team<sup>1</sup>:**

- a. Attend and participate in Leadership Team meetings with elders and the pastoral team (typically monthly)
- b. Report on status of children's and youth ministries to Leadership Team regularly.

### **2. Specific Ministry Objectives (Children's & Youth Ministry):**

- a. Provide oversight and leadership to the ACC Children's ministry (currently) including:
  - i. Children's Sunday School (9am Sundays)
  - ii. Jr Worship (10 am Sundays)
  - iii. Nursery ministry (9am and 10am Sundays)
  - iv. VBS (annual)
- b. Provide oversight and leadership to the ACC Youth ministry, (currently) including:
  - i. Teen Sunday School (9am Sundays)
  - ii. Youth group (6:30pm Sundays)
- c. Provide ongoing support of children and youth ministry volunteers and coordinators, including:
  - i. Assisting coordinators with recruitment when necessary
  - ii. Training
  - iii. Resourcing
  - iv. Curating biblical curriculum for all children's and youth ministries
  - v. Encouragement and pastoral support
  - vi. Loving, supporting, and showing ongoing appreciation of Children's and Youth Ministry volunteers
- d. Build Christ-like relationships with ACC children, youth and parents as foundational to all ministry and programs

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<sup>1</sup> For the purpose of this document, the following designations are defined as:

- “Leadership Team” – Eldership including pastoral team
- “Pastoral Team” – Paid ministers leading specific ministry areas
- “Church Staff” – All paid and unpaid staff positions
- “Ministry Team Leaders” – Volunteers commissioned to lead a specific area of ministry

- e. Incorporate children and youth into various church ministries creating multigenerational ministry experiences when possible.
- f. Leadership of overall Children's and Youth ministry program, including:
  - i. Ensure proper security and processes/systems are actively engaged, (i.e. compliance with volunteer background checks, check in system, volunteer policies for interactions with children and teens, etc.)
  - ii. Ensure good communication with children, youth, parents and other church leaders
  - iii. Designing and implementing safe and secure environments
  - iv. Creatively help grow the children's, youth and family ministries of ACC
  - v. Collaborate with the Pastor of Outreach and Involvement to ensure Children's and Youth Ministries are intentionally focused on outreach and community impact.
  - vi. Budgeting and ensuring good stewardship of Children's & Youth Ministry financial resources

**3. General Ministry Objectives:**

- a. Collaborate with the Leadership Team and Children/Youth Ministry Team Leaders with the goal of recruiting and equipping servants to faithfully fulfill our God-given commission here at ACC, with utmost character
- b. Collaborate regularly with the Leadership Team and Children/Youth Ministry Team Leaders to develop unified ministry goals which align with the overall vision of ACC
- c. Collaborate with the Pastoral Team regarding ministry administration and implementation of the mission and vision of ACC

**4. Other Duties:**

- a. Assist with pastoral care and visitation as needed
- b. Attend and participate in occasional Pastoral Team meetings
- c. Other duties MAY be assigned based on needs of the community, church family, and through mutual dialogue with the Leadership Team.

I have read and agree to the above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_